



DEVELOPER OF JOYFUL GIVING JOB DESCRIPTION

Job Title: Developer of Joyful Giving
Location: 13300 Pond Springs Road, Austin, TX 78729
Reports to: President
Employment Classification Status: 20 hours/week

MISSION STATEMENT

Fostering Hope equips families, churches, and organizations to transform the lives of foster and adopted children.

Key Attributes:

The Developer of Joyful Giving is committed to learning about God's desire for His people to give joyfully and knows how to disciple people in their understanding of giving. The DJG is passionate about children and families and can enthusiastically communicate the Fostering Hope mission and its role in the community. The DJG has strong relational skills and competency in the financial needs of a nonprofit organization.

Principle Function:

Reporting to the President, the Developer of Joyful Giving encourages joyful giving of people's time, talents, and treasures. The DJG understands a biblical view of giving and supports others in giving so that they can fully receive the blessings of joy, peace, and increasing the good works God has planned for children and families.

Key Responsibilities:

Volunteer Management:

- Organize and lead recruitment and implementation of volunteers for special projects and events.
- Develop and encourage volunteers to maximize their time and talent.
- Write and maintain job descriptions for routine volunteers.

- Run background checks on routine volunteers.
- Follow-up with volunteers post activity with appreciation and feedback.

Events:

- Provide logistical support for parent/donor events.
- Participate actively in the planning and execution of company events.

Fundraising:

- Develop and implement a robust FH development strategy to grow revenues and adhere to best practices.
- Strategically leverage the President's time and donor relationships to help continue to raise funds for the organization.
- Strategically expand fundraising activities and donor relationships to support existing programs and grow new programs.
- In coordination with the Operations Manager and Communications Coordinator, ensure fund development processes and communications are joy-filled, warm, high-functioning, and reflect leading practices.
- Directly raise funds within a biblical worldview, according to budgeted goals, for FH, including major donors, corporate sponsors, foundation grants, church support, online giving, etc.
- Plan for and increase monthly donors, grants, and corporate sponsorships.
- Write grants and funding requests that support FH existing programs and maintain on-time reporting and feedback to funders
- Attend events representing Fostering Hope and present knowledgeably about foster care community, FH Mission, and with a highly relational style.
- With the partnership of the President, engage the Board of Directors in fundraising activities.

Required Competencies:

- Skilled relationship builder with experience in fundraising and development
- A biblical enthusiasm and continued learning of God's desire for His people to give of their time, talents and treasures.
- Experience managing and leading volunteers.
- A strong work ethic and is a self-starter, able to work both independently and as part of a team.
- Experience record keeping and data collection in CRMs.
- An effective communicator, both in written words and public speaking.
- Passionate about the foster and adoption communities and a willingness to continually learn about trauma-informed care and the foster system.